

Covid-19 GOGO Boat Risk Assessment – Adventure Experience Limited

Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

This is a **GOGO Boats Risk Assessment** for dealing with the current Covid-19 situation in relation to operating GOGO Boats. It is not likely to cover all scenarios and each General Manager should consider their own unique, site specific circumstances. To keep up to date with Covid-19 advice to workplaces in this fast-changing situation visit: <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public> **AND** <https://www.gov.uk/coronavirus>

| What are the hazards? | Who Might be Harmed? | Controls Required: | Additional Controls: | Action by who? | Action by when? | Done |
|---------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------|------|
| Spread of Covid-19 Coronavirus in the workplace via the use of GOGO Boats | Employees | Cleaning Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of heavy use using appropriate cleaning products and methods. | A suitable general disinfectant is used on hard surfaces to reduce the risk of the coronavirus being passed on to other people. | GM | 23/03/21 | Yes |
| | Customers | | Employees are provided with disposable gloves for cleaning. | GM | 23/03/21 | Yes |
| | Visitors | | Employees are trained to use a disposable cloth and first clean hard surfaces with warm soapy water, then disinfect the surfaces with suitable cleaning products supplied by the company. | GM | 23/03/21 | Yes |
| | Contractors | | Rigorous checks are carried out by line managers to ensure that the necessary procedures are being | GM | 23/03/21 | Yes |
| | Delivery Drivers | | | | | |
| | Vulnerable Groups: Elderly, Pregnant Workers, People with Existing Underlying Health Conditions Anyone else who | | | | | |

Covid-19 GOGO Boat Risk Assessment – Adventure Experience Limited

| | | | | | | |
|--|------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| | <p>physically comes in contact with you in relation to daily operations</p> | | <p>followed. Particular attention will be given to the frequent cleaning of door handles, counter tops, chip & pin devices, touch screens, till draws, telephones, printers, pontoon touch points, boats and life jackets</p> <p>Antibacterial wipes are provided for use on wiping down the boat's touch points.</p> <p>Chip and pin devices are cleaned each time a customer enters their security pin and using the appropriate cleaning wipes supplied by the company.</p> <p>A pop-up cleaning station is used for employees to clean / sanitise ALL used boats before and after every use</p> <p>A suitable cleaning chemical and paper towel is made available at the pontoon for customers to clean their own boats touch points</p> <p>Disposable gloves are made available on the pontoon for customers who prefer to wear them.</p> <p>Body fluids will be cleaned using a</p> | <p>GM</p> <p>GM</p> <p>GM</p> <p>GM</p> <p>GM</p> <p>GM</p> | <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> | <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> |
|--|------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|

Covid-19 GOGO Boat Risk Assessment – Adventure Experience Limited

| | | | | | | |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|----|----------|-----|
| | | | <p>bio-hazard kit and PPE is provided to include goggles, face / nose mask, apron and gloves.</p> | | | |
| | | | <p>Employees are trained to wash their hands with soap and water for 20 seconds, after removing gloves, and other protection used while cleaning.</p> | GM | 23/03/21 | Yes |
| | | | <p>An employee is frequently visible on the site cleaning / disinfecting any 'touch points' such as the pontoon where customers may have touched</p> | GM | 23/03/21 | Yes |
| | | | <p>All touch points on GOGO boats will be wiped down using disinfected after every use and at the start and end of each day</p> | GM | 23/03/21 | Yes |
| | | | <p>All life jackets will be steam cleaned at the end of day and prior to being re-used</p> | GM | 23/03/21 | Yes |
| | | <p><u>Disposal of Waste</u> Personal waste (such as tissues, face masks, disposable gloves & cleaning clothes and tissues etc) will be stored securely within disposable rubbish bags,</p> | <p>Public use waste bins are removed, or openings closed off to prevent use.</p> | GM | 23/03/21 | Yes |
| | | | <p>Public use bins are provided only for depositing used disposable gloves</p> | GM | 23/03/21 | Yes |

Covid-19 GOGO Boat Risk Assessment – Adventure Experience Limited

| | | | | | | |
|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------|
| | | <p>which will be placed into another bag, tied securely and kept separate from other waste. This waste will then be put aside for 72-hours before being put in the external waste.</p> <p>Social Distancing Social Distancing - Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap as recommended by the Government:</p> <p>https://www.gov.uk/guidance/social-distancing-in-the-workplace-during-coronavirus-covid-19-sector-guidance</p> <p>Avoid contact with anyone who is displaying symptoms of coronavirus (Covid-19). These symptoms include high temperature and/or new and continuous cough.</p> | <p>and paper towel.</p> <p>Customers are advised NOT to visit / ride if they are experiencing symptoms of Covid-19. This important message is promoted through all external communication including the website.</p> <p>Employees are trained and reminded on a daily basis of the importance of social distancing both in the workplace and outside of it.</p> <p>Management checks are completed to ensure this is adhered to and the below control measures set-out below are in place and:</p> <p>Employees are reminded daily to only come in to work if they are well and no one in their household is self-isolating.</p> <p>Single file queue management</p> | <p>GM</p> <p>GM</p> <p>GM</p> <p>GM</p> <p>GM</p> | <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> | <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> |
|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------|

Covid-19 GOGO Boat Risk Assessment – Adventure Experience Limited

| | | | | | | |
|--|--|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------|
| | | <p>Redesigning processes to facilitate compliance with social distancing in place.</p> | <p>systems in use, with floor markings, to limit crowds gathering at the entrance and to maintain 2-metre social distancing.</p> <p>Access to the GOGO boats will be directly left of the entrance, those who are playing adventure golf in addition will have to adhere to the Covid 19 workplace risk assessment.</p> <p>Adventure Golf customers will exit the course and enter the holding area and wait for an instructor to check their booking.</p> <p>Group sizes are limited to a maximum of 4 and importantly should be from the same household.</p> <p>Slots are staggered and a reduction in the amount of boats on the lake to reduce contact with other households</p> <p>Customers will be reminded to use the toilet before embarking on the boats to reduce the need for customers to leave the boat once entered.</p> | <p>GM</p> <p>GM</p> <p>GM</p> <p>GM</p> <p>GM</p> | <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> | <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> |
|--|--|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------|

Covid-19 GOGO Boat Risk Assessment – Adventure Experience Limited

| | | | | | | |
|--|--|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----------|-----|
| | | | Radios are in use to communicate with colleagues and summons assistance ie rest breaks, emergencies. Employees are issued with their own earpiece for personal use. | GM | 23/03/21 | Yes |
| | | | Disposable whistles will be given to each boat, that can then be used to get the attention of our instructors | GM | 23/03/21 | Yes |
| | | | Signage is in place to direct customers from the entrance to the holding area. | GM | 23/03/21 | Yes |
| | | | One customer group is permitted at a given time at the holding area. Employees will ask the group [maximum 4-people from the same household] only to enter the holding area | GM | 23/03/21 | Yes |
| | | | Online bookings or on arrival ontactless payments ONLY for customers, with no cash being accepted. | GM | 23/03/21 | Yes |
| | | | Whilst waiting to board their boats customers are only permitted to move the pontoon when it is free | GM | 23/03/21 | Yes |

Covid-19 GOGO Boat Risk Assessment – Adventure Experience Limited

| | | | | | | |
|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----------|-----|
| | | | <p>from ALL boarding/embarking customers and must wait in the holding area.</p> <p>Customers are briefed on a 10-point safety plan through the website, signage on arrival and are verbally briefed by our employees before commencing their ride.</p> <p>Benches / seating is removed or signage 'not in use' in place if not practical to remove.</p> <p>There is a member of staff supervising like a lifeguard from a good vantage point that can quickly ensure all safety rules are being followed and preventing arguments between groups. We defuse things as quickly as possible but never relax the safety rules.</p> <p>If customers refuse to adhere to the 2-metre social distancing employees will politely ask those customers to safely leave the site immediately.</p> <p>Customers will be asked to fit their own life jackets, copying a demonstration from the instructor. The instructor will then visually</p> | GM | 23/03/21 | Yes |
| | | | | GM | 23/03/21 | Yes |
| | | | | GM | 23/03/21 | Yes |
| | | | | GM | 23/03/21 | Yes |
| | | | | GM | 23/03/21 | Yes |

Covid-19 GOGO Boat Risk Assessment – Adventure Experience Limited

| | | | | | | |
|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----------|-----|
| | | | <p>check all participates to make sure the jackets are fitted correctly.</p> <p>Customers are asked to place their life jackets in the bucket marked “Please leave Life Jackets here for cleaning”</p> <p>In the unlikely event of a rescue situation, the instructors will put on a fresh pair of gloves (stored on the safety boat) and come to the customers rescue. The need to pull the customer to safety will supersede the need to for two metre distancing</p> <p>Group bookings [greater than 4 persons] are NOT available</p> <p>Staff and customers to be reminded that wearing of gloves is not a substitute for good hand washing.</p> <p>Disposable gloves are supplied for all employees and for use for Customers using our GOGO Boats</p> | GM | 23/03/21 | Yes |
| | | | | GM | 23/03/21 | Yes |
| | | | | GM | 23/03/21 | Yes |
| | | <p><u>Wearing of Gloves</u> Where risk assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Employees will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p> | | GM | 23/03/21 | Yes |

Covid-19 GOGO Boat Risk Assessment – Adventure Experience Limited

| | | | | | | |
|--|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------|---------------------------------------------|
| | | <p>Use of Face Masks World Health Organisation [WHO] – When and How to Wear Facemasks to Protect Against Coronavirus:</p> <p>If you are healthy, you only need to wear a mask if you are taking care of a person with Covid-19.</p> <p>Wear a mask if you are coughing or sneezing.</p> <p>Masks are only effective when used in combination with frequent hand washing with alcohol-based hand rub or soap and water.</p> <p>If you wear a mask you must know how to use it and dispose of it properly.</p> <p>Up-to-date WHO guidance below:</p> <p>https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public/when-and-how-to-use-masks</p> | <p>Further WHO Guidance:</p> <p>Avoid touching the mask while using it; if you do, clean your hands with alcohol-based hand rub or soap and water.</p> <p>Replace the mask with a new one as soon as it is damp and do not re-use single-use masks.</p> <p>To remove the mask; remove it from behind [do not touch the front of the mask]; discard immediately and clean your hands with alcohol-based hand rub or soap</p> <p>Face masks are supplied to employees who prefer to use them and feel safer by doing so. We do not operate a policy of face masks to be used in the workplace and their use if deemed unnecessary, based on our work environment and the advice issued by WHO.</p> | <p>GM</p> <p>GM</p> <p>GM</p> <p>GM</p> | <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> <p>23/03/21</p> | <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> |
|--|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------|---------------------------------------------|

Covid-19 GOGO Boat Risk Assessment – Adventure Experience Limited

| | | | | | | |
|--|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------|------------|
| | | <p>Symptoms of Covid-19 If anyone becomes unwell with a new continuous cough or a high temperature in the workplace they will be sent home and advised to follow the stay at home guidance:</p> <p>https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance</p> | <p>If advised that a member of public has developed Covid-19 and were recently on our premises [including where a member of staff has visited other work place premises], the management team of the workplace will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should take place</p> | <p>GM</p> | <p>23/03/21</p> | <p>Yes</p> |
|--|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------|------------|